



Jennett's Park CE Primary School

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Subject: Upcoming Change in Staffing Arrangements for Your Child's Class

Dear Parent Carers of Robins class,

I hope this letter finds you well. I am writing to inform you about a change in the staffing arrangements for your child's class Robins.

What's Changing?

- **Miss Bean** will be moving to another year group by the start of December.
- **Mrs Bruce** will remain in the class as the teacher for MTW but also be in school Thursday morning.
- **Miss Taylor** will join as the new teacher for WTF.

Why Is This Happening?

We regularly review and adjust our staffing arrangements to support the ongoing development of both our pupils and staff. Reassigning teachers between year groups is a typical and planned part of our usual practice at Jennett's Park. This ensures that children benefit from a broad range of teaching expertise and that staff continue to develop their skills across the school. We deliberately overstaff for early years team so as to get the best settling in possible.

In addition, as you will get to know as we work more together, I am a very transparent and honest communicator. It is part of our rainbow promise to do so. You may have questions about why Miss Bean. We have chosen to move Miss Bean to work with her previous class for a maternity role. We searched for other options for this last term. We have tried to find the best teacher possible and they could only do parts of the week. This is Mrs Taylor. She will spend some time getting to know the class alongside Mrs Bruce/ Miss Bean before the swap. We know from experience that this subtle handover and gentle move is in the best interest of the children.

What Does This Mean for My Child?

- Your child will continue to be supported by familiar staff, and the transition will be managed carefully.



- Both Mrs Bruce and Mrs Taylor are experienced teachers who are looking forward to working with your child.
- Miss Bean will remain part of our school community and will continue to contribute her expertise in her new role.

What Should I Do If I Have Questions or Concerns?

If you have any concerns or would like to discuss these changes in more detail, you are very welcome to arrange a meeting with **Miss Allen phase leader**. We are always happy to talk through any questions you might have.

Next Steps

- If you wish to request a meeting with Miss Allen, please book that meeting.
- Thank you for your understanding and continued support as we work together to provide the best possible learning experience for your child.

If you have any further questions, please don't hesitate to get in touch.

Yours sincerely



Liz Savage

Headteacher of Jennett's Park CE Primary

