

**JOB DESCRIPTION**

**Classteacher at Jennett’s Park CE Primary School**

**Main Purpose:** To take responsibility for standards of learning, teaching curriculum provision and pastoral care in a class:

**Responsibilities and main duties:**

* To provide a stimulating learning environment.
* To organise learning materials and resources and making imaginative use of resources;
* To be sensitive towards children’s individual learning needs.
* To monitor and assess the progress of each individual child.
* To manage and work collaboratively with Learning Support Assistants.
* To understand and respond positively to the physical, emotional and/or behavioural needs of the pupils.
* To encourage participation and independence.
* To develop children's curiosity and knowledge
* To contribute to effective team practice by attending and participating in staff meetings and in-service training.
* To promote and reinforce school policies, practices and procedures, including an understanding of child protection and health and safety responsibilities.
* To attend and support school and community / PTA events.
* To contribute towards play and music productions.
* To liaise appropriately with parents and attend Parents’ Evenings.
* To provide full written reports to inform parents of children’s progress and targets.
* To keep up to date with changes in the curriculum and developments in best practice.
* To plan and coordinate learning of the class both indoors and outdoors;
* To ensure that the health and safety of children and staff is maintained during all activities, both inside and outside the school.
* To liaise appropriately with other teachers and support staff across the school and with the local secondary schools through transition activities.
* To maintain high levels of confidentiality both in and out of school.
* To be a positive role model to others, by undertaking all tasks with a positive and supportive attitude and to contribute to a positive ethos for learning.
* To promote our rainbow promise and the distinctive Christian Ethos of our school.

**Responsible to: Phase Leader and Headteacher**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_