



## Jennett's Park CE Primary School

### APPLICATION FOR TEACHING STAFF

This application form must be completed. Please make sure you read the accompanying information before you complete it.

Position applied for:

Department/location:

Reference no:

Full name:

Title:

Previous Names:

Address:

Postcode:

Mobile tel:

Home tel:

Work tel:

E-mail:

Name of current/last employer:

Job title:

Salary:

Dates of employment (mm/yyyy):

Duties & responsibilities:

Reason for leaving:		
Period of notice required:		
Secondary and further education details		
Name of School/College	Qualifications including results and grade	Date (mm/yyyy)
Give details of any other certificates held with dates: vocational training including apprenticeships, professional qualifications, membership of professional institutions etc		

**Details of ICT Qualifications/Experience:**

**Full employment history excluding current post (show most recent first)**  
**Please record any periods of unemployment giving reasons.**

<b>Dates (mm/yyyy)</b> <b>From</b> <b>To</b>	<b>Employer</b>	<b>Job title, main responsibilities and reason for leaving</b>

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**Please state why you are interested in this position and give details of skills and experience.  
Reference can be made to voluntary work and other interests.**

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**Offers of Appointment are subject to satisfactory references, medical clearance and an enhanced Criminal Records Bureau (DBS) check**

The work for which you are applying involves substantial opportunity for access to children. It is therefore exempt from the Rehabilitation of Offenders Act 1974. If you application is successful, you will be sent a DBS Disclosure Application form with your contract on which you must make any declarations.

**If applicable to the position, please indicate if you hold a full driving licence which is valid in the UK?**

**YES/NO**

You may be asked to bring your driving licence with you to interview.

**The Disability Discrimination Act 1995 states that “a person has a disability for the purposes of this Act if they have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.” Those with cancer, HIV or MS are covered from the date of diagnosis.**

**As a disability symbol user Ranelagh School will interview all applicants with a disability who meet the essential criteria on the person specification. Please indicate if you are disabled. YES/NO**

**Are you related to any employee of Ranelagh School or any School Governor? YES/NO**

*If yes, please give details:*

**References:**

Please give the names and addresses of two people who will provide a reference. At least one should be from your current/last employer, but references from school/colleges are also acceptable. If you give a home address for a referee, please indicate which employer or school/college they represent.

For posts in contact with children/young people or vulnerable adults employment references will not be accepted from relatives or people writing solely in the capacity of friends.

**1.**

**2.**

**Tel no:**

**Email:**

**Position held:**

**May we contact prior to interview? YES/NO**

**Tel no:**

**Email:**

**Position held:**

**May we contact prior to interview? YES/NO**

**For positions working with children/ young people or vulnerable adults we aim to take up references prior to interview. We encourage you to give permission, but will respect your decision if you decide against it.**

**If you have any future commitments which might affect whether you will be able to attend for interview, please detail here:**

<b>Declaration</b>
<p>I declare that all the information set out in this application form is true in all respects and I understand that false information may render me liable for dismissal if I am appointed. I am also aware that canvassing of Members of the Council directly or indirectly is strictly prohibited and will disqualify me for the post.</p> <p>Signed: _____ Date _____</p> <p><i>If you are completing this form electronically, you will be asked to sign if you are invited for interview</i></p>

## Equal Opportunities Monitoring

The remaining part of the form will not be seen by those involved in the shortlisting process.

Surname:

Title:

Forename(s):

Date of birth:

Position applied for:

School/location:

To help us monitor the effectiveness of our advertising, please tell us about where you first saw this job advertised.

If **website**, please state which website:

If **press**, please state which publication:

Other:

To help us ensure that our equal opportunities policy is fully and fairly implemented (and for no other reason) please complete this section of the monitoring form:

Please tick as appropriate:

Female:

☐

Male:

☐

Which of the following groups do you belong to?

ASIAN OR ASIAN BRITISH		BLACK OR BLACK BRITISH		CHINESE OR OTHER ETHNIC GROUP		MIXED		WHITE	
Indian	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	White & Black Caribbean	<input type="checkbox"/>	British	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>	African	<input type="checkbox"/>	Other	<input type="checkbox"/>	White & Black African	<input type="checkbox"/>	Irish	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Other	<input type="checkbox"/>			White & Asian	<input type="checkbox"/>	Other	<input type="checkbox"/>
Other	<input type="checkbox"/>					Other	<input type="checkbox"/>		

Which of the following best represents your religion/belief?

Christian

☐  
☐  
☐  
☐

Buddhist

Hindu

Sikh

Muslim

Sikh

Other religion/belief

No religion/ belief

☐  
☐  
☐  
☐

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**Are you disabled (as defined by the Disability Discrimination Act 1995)? YES/NO**

*If yes, please give details:*

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Ranelagh School is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see [www.bracknell-forest.gov.uk/nfi](http://www.bracknell-forest.gov.uk/nfi).