

Jennett's Park CE Primary School (Voluntary Aided)

3 Tawny Owl Square, Jennett's Park, Bracknell, Berkshire, RG12 8EB 01344 301269

<https://www.jennetts.bonitas.org.uk/> secretary@jennetts.bonitas.org.uk



Site Controller

Pay scale BG-I (SCP 6-14) £19,171- £22,462 plus £609 London Weighting

39 hours per week plus 30 additional hours per month

Required as soon as possible

Come join our team where staff satisfaction is high and the team truly supportive. We are described as allowing others to shine brightly in their roles. Are you passionate about making a difference to children's lives? If so, an exciting opportunity has arisen to work in our friendly and inclusive primary school.

We are looking for a highly committed and flexible person to manage our large primary school site and grounds. Reporting to the Trust Estates and Facilities Manager and School Finance Officer, the role involves taking the lead on site management and working with our maintenance team. This is an all-year, full-time role which includes some out of hours work.

A strong work ethic and a commitment to maintaining standards, an eye for detail and a proactive approach to site management are essential. The post-holder should have the ability to work well with and emphasise with others. A willingness to work with basic IT (email and site management systems) and a good sense of humour are also necessary!

Experience of having worked in a Primary School is desirable but not essential in this role. Enthusiasm and commitment are vital.

You will need to be a committed, child-centred individual as well as organised, proactive, and good-humoured.

We warmly welcome you to visit us in person or if you would also like you can visit our website to access the virtual tour to view our school. <https://www.jennetts.bonitas.org.uk/headteachers-office/welcome/school-tour/> Contact us if you wish further details.

Would you like to be part of our team? Please see our attached Job description and Person specification.

Safeguarding statement: Jennett's Park CE Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. Enhanced DBS will be sought. We particularly welcome applicants from underrepresented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.

Closing Date: Monday 11th July 12 midday

Interviews: Monday 18th July

We reserve the right to call interviews early depending on candidates.

APPLICATION METHOD

Application packs are available at <https://www.jennetts.bonitas.org.uk/school-office/current-vacancies/> . Please return your completed application form to: recruitment@bonitas.org.uk